

COKESBURY UNITED METHODIST CHURCH
14806 Blackburn Road, Woodbridge, Virginia

Saturday Flea Market

Flea Market Vendor Information – April-October 2019

Dear Vendor:

The Cokesbury United Methodist Church flea market will begin on April 6 and operate each Saturday (weather permitting) through October 26, 2019.

Dave Woodman and Barb Firth are co-chairpersons of the Cokesbury Flea Market Team that operates the flea market. The chairpersons are available to answer questions or resolve issues, and can be found on the premises during the flea market.

To make the flea market profitable and enjoyable for everyone, vendors must abide by the following guidelines and policies. Anyone refusing to follow these guidelines or refusing to follow the direction of the chairperson may be asked to leave and may be barred from returning later.

- A vendor space (a marked parking space on the paved parking lot) is available at a cost of \$15 for first space, and \$15 each additional space used by the vendor. The money for each vendor space and an additional \$10 “clean-up” deposit will be collected. The flea market will end at 1 p.m. each Saturday. Vendors must have all items packed and be cleared of the church parking lot no later than 2 p.m. The \$10 “clean-up” deposit will be returned to the vendor, if the vendor has packed up and cleaned their area by 2 p.m. On rare occasions, an early church function may require that vendors be cleared of the parking lot by 1 p.m.
- The church’s trash dumpster is not available for the disposal of unsold items and carrying containers. You must remove everything that you bring onto the church property.
- **Spaces may not be saved by any means prior to 9:00 p.m. on Friday evening (this includes leaving a vehicle, canopy, table, merchandise or any other item in the space). Any Flea Market vendor item found in the Cokesbury UMC parking lot prior to 9:00 p.m. on Friday evening is subject to towing or disposal at the vendor's expense.
- Spaces are on a first-come, first-use basis. If you are holding a space for another vendor or friend, they must be present with their merchandise by 6:00 a.m. or else the space held for them can go to another vendor.
- Cokesbury does not provide tables, chairs, or other items for vendor spaces.
- Vendors are prohibited from selling prepared food items or drinks at the flea market. The flea market has food and drink items available for purchase at the concession stand, located at the church entrance.
- Illegal items of any sort will not be allowed; examples include pirated or bootlegged videos and audios. Any illegal activity will be reported to the appropriate authorities.
- The Flea Market Team reserves the right to inspect and prohibit any vendor items that may be inappropriate for sale at a church sponsored flea market. This includes, but is not limited to, the following items: live animals, weapons, firearms, knives, and materials that are pornographic, sexually inappropriate, satanic, racist, and/or promote violence. Vendors who have inappropriate items as determined by the chairperson will be required to remove the items from the premises.
- Vendors may use church electrical outlets to demonstrate that electrical items are in working order. Request assistance from a member of the Flea Market Team if this is required. (Due to safety reasons, running an extension cord to a “vendor space” is not allowed.)
- Vendors are the guests of the church and will be asked to leave if their actions are inappropriate.
- No pets. Only service animals are allowed.
- Park only in designated areas. Follow all directions of the parking attendants.

We wish everyone a profitable year and welcome your comments and suggestions. Questions may be left at a voice mailbox by calling 703-491-7539.